

## **Managing Director for COPF (Canadian Ornamental Plant Foundation)**

COPF (Canadian Ornamental Plant Foundation) is a nationally incorporated non-profit organization serving commercial breeders and growers of landscape and ornamental plants. COPF manages intellectual property rights for ornamental plant breeders and monitors the production of ornamental plants. It has a strong mandate to expose royalty evasion and illegal propagation. It's also a dynamic opportunity to work with the movers and shakers of the ornamental horticulture industry both on the Board of Directors and within breeding and wholesale production companies.

The COPF Board of Directors is recruiting a Managing Director to manage and lead the organization. The selected candidate is expected to have strong financial, association management and interpersonal skills.

The purpose of this position is to drive the organization to realize its mission and vision through the development and implementation of COPF's strategic plan.

### **Key duties and responsibilities**

- \* Managing an efficient and relevant operation for the members and Board
- \* Formulating and overseeing the implementation of Board policies
- \* Developing and maintaining a productive and harmonious staff
- \* Overseeing financial reporting and budget
- \* Ensuring that reporting and collection phone calls are done on time
- \* Promote the organization to potential clients
- \* Keep members and Board aware of latest developments in Plant Breeders' Rights & plant patents

### **Qualifications and Experience**

We invite applications from persons who have practical and relevant knowledge and skills in association management, financial administration (including collections) and innovation. Previous experience and contacts in the horticulture industry is considered an asset in addition to these qualifications:

- university-level degree in business, horticulture and/or CAE (Canadian Association Executive) designation
- at least 5 years experience in association management, business and/or horticulture
- good knowledge of ethics, governance and operation of boards and management teams
- excellent interpersonal, communication and negotiation skills
- candidates should be result oriented, energetic and self driven with impeccable integrity and honesty

A remuneration package will be offered to the selected candidate. Location to be determined.

Send a cover letter stating why you are interested in this position, along with your resumé by e-mail to:

Sylvia Mosterman, Human Resources Chair

COPF

[SylviaMosterman@shaw.ca](mailto:SylviaMosterman@shaw.ca)

The deadline is **Monday, March 21**